


JSS Academy of Higher Education & Research declares that-

Following are the documents related to the programmes offered in Open and Distance Learning mode by JSS Academy of Higher Education & Research, uploaded on to the Institute website:—

- (i) The Memorandum of Association, of JSS Academy of Higher Education & Research empowering it to offer programmes in Open and Distance Learning mode.
- (ii) Copies of the letters of recognition from Commission.
- (iii) Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure etc.
- (iv) Programme-wise information on syllabus, suggested readings, contact points for counseling, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details, their working hours and counseling schedule etc.
- (v) Important schedules or date-sheets for admissions, registration, re-registration, counseling, assignments and feedback thereon, examinations, result declarations etc.
- (vi) The feedback mechanism on design, development, delivery and continuous evaluation of learner performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any.
- (vii) Data of year-wise or programme-wise student enrolment details and degrees or certificates or diplomas or post graduate diplomas awarded.
- (viii) Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated, source of Self Learning Material, references of Self Learning Material, etc.
- (ix) A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of 'on-line' interaction with learners providing hyperlink support.
- (x) List of the 'Learner Support Centres' along with the number of students who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner.
- (xi) Details of Examination centre.
- (xii) Period of the admission process along with the academic session and dates of the term end examinations.


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