

***Information Bulletin for admission to  
MBA – Hospital Administration Course – 2018.***



***JSS Academy of Higher Education & Research, Mysuru***

***(Deemed to be University)***

***Accredited 'A' Grade by NAAC***

***Sri Shivarathreeshwara Nagara, Mysuru – 570 015***

# ***JSS Academy of Higher Education & Research, Mysuru***

*(Formerly Known as Jagadguru Sri Shivarathreeshwara University)*

*(Deemed to be University)*

*Accredited 'A' Grade by NAAC*

*Sri Shivarathreeshwara Nagara, Mysuru – 570 015*

*Karnataka, India*

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## ***Information Bulletin for admission to MBA in Hospital administration Course 2018 Admission Session***

***Information Bulletin containing the details of  
MBA in Hospital administration Course for the  
academic year 2018-19***

- IMPORTANT:**
- *Please note that the candidates who are eligible for admission to MBA in Hospital Administration course for academic year - 2018, will have to register online at JSS Academy of Higher Education & Research, Mysuru. (<http://www.jssuni.edu.in>).*
  - *The applicants are required to read this brochure thoroughly before making the online registration / online payment and adhere to the rules and procedure strictly.*
  - *Online registration and online submission of applications can be accessed from **02.05.2018 (Wednesday)** from our website.*
  - *Candidates have to take the printout of the application form on A-4 Size sheet of paper. The same should be produced during document verification at the time of admission along with originals.*
  - *The prescribed registration fee of **Rs.1540/-** should be remitted through payment gateway provided using a credit card OR a debit card issued by a bank in India OR through internet banking. **There is no provision for Offline payment.***

## TABLE OF CONTENTS

<i>Sl No.</i>	<i>Contents</i>	<i>Page No.</i>
<b>1</b>	<i>Calendar of Events</i>	<i>5</i>
<b>2</b>	<i>About JSS Academy of Higher Education &amp; Research,</i>	<i>6-7</i>
<b>3</b>	<i>About JSS Hospital, Mysuru</i>	<i>8-9</i>
<b>4</b>	<i>Details of courses offered.</i>	<i>10-12</i>
<b>5</b>	<i>Instructions to the candidate.</i>	<i>13-14</i>
<b>6</b>	<i>Qualification / Eligibility.</i>	<i>15</i>
<b>7</b>	<i>Documents to be produced</i>	<i>16</i>
<b>8</b>	<i>Online application procedure</i>	<i>17</i>
<b>9</b>	<i>Method/Steps for applying</i>	<i>18-19</i>
<b>10</b>	<i>International Students</i>	<i>20</i>
<b>11</b>	<i>Assistance / facilities to candidates.</i>	<i>20</i>
<b>12</b>	<i>Annual fee structure.</i>	<i>21</i>
<b>13</b>	<i>Ban of ragging.</i>	<i>22</i>

# CALENDAR OF EVENTS

## IMPORTANT DATES

<i>Sl No</i>	<i>Events</i>	<i>Dates</i>
<b>1</b>	<i>Date of notification</i>	<i>02.05.2018</i>
<b>2</b>	<i>Hosting the Brochure on the website</i>	<i>02.05.2018</i>
<b>3</b>	<i>Hosting the Application form on the website for online registration</i>	<i>02.05.2018</i>
<b>4</b>	<i>Commencement of Academic session</i>	<b><i>Will be notified on the website</i></b>



*JSS Academy of Higher Education & Research (Formerly Known as Jagadguru Sri Shivarathreeshwara University), Mysuru, Karnataka has envisions to become a world class Centre for excellence in education and research with a special focus to serve the under privileged and economically challenged sections of the society. The campus is modeled as a fully residential educational campus in line of the best institutions of higher learning across the globe. The uniqueness of its reputation is acknowledged through the format, content and pedagogy of its programs and their relevance to the society. The JSS Academy of Higher Education & Research is recognized by the University Grants Commission under UGC Act and is a member of the Association of Indian Universities (AIU). It is also Accredited 'A' Grade by NAAC.*

***JSS Academy of Higher Education & Research comprises of;***

- (i) JSS Medical College, Mysuru.*
- (ii) JSS Dental College & Hospital, Mysuru.*
- (iii) JSS College of Pharmacy, Mysuru.*
- (iv) JSS College of Pharmacy, Ooty (Tamil Nadu).*

***JSS Academy of Higher Education & Research Departments;***

- (v) Department of Water & Health (Faculty of Life Sciences)*
- (vi) Department of Health System Management studies.*

*JSS Academy of Higher Education & Research has considered for admission process for various Diploma, Undergraduate (UG) and Postgraduate (PG) programmes:*

*Each constituent college and departments combines a multilateral confluence of academic training, research, innovation and creativity. An effort is being made to draw a roadmap to arrive at a milestone in our quest for academic excellence. The colleges and departments of Excellence are embodiments of the Deemed University's ever-growing quest for excellence in higher education and research*

***Library & Information Centre:***

*The central library is spread over an area of 14,167 Sq. ft. and also JSS Hospital has a separate library of its own. The library is equipped with medical and allied text books, reference books, encyclopedia, dictionaries, technical reports, monographs, thesis and dissertation works, foreign and Indian medical journals of repute, as well as general reading material. The library also has an impressive collection of CD ROMs and databases. A digital library with internet workstations is established.*

***Research:***

*Research is being carried out in all departments, both in the clinical and basic sciences, both in National and International funded projects. The staff and students are actively involved in Clinical and Research activities, including publication of papers in reputed professional journals. Depression Brain Bank, a unique project is actively functioning. JSS Body Donation Association registers and receives donations of bodies.*



## **JSS HOSPITAL** *JSS Hospital, Mysuru. (JSSH)*

*The new JSS Hospital is a 1800 bedded teaching and service oriented hospital, attached to JSS Medical College (JSSMC). It also has one of the biggest critical and emergency care facilities with 260 beds and is one of the renowned high tech tertiary care referral hospitals in South India having to its credit several super specialties and latest advanced equipment. This hospital has additional supporting paramedical training facilities in the form of College of Nursing, College of Physiotherapy and School of Nursing. Quality health care is given free of cost for the poorer section of society.*

*The hospital is located in an area of 12.5 acres and has a built-up space of 12.5 lakh sq ft. and provides service in 37 specialties / super specialties with special clinics. It plans to cater to the healthcare needs of more than 16,000 outpatients in addition to the existing number of 18,000 and 3,500 inpatients every month.*

*The hospital has 26 departments in various specialties. Since this is a teaching hospital, it provides services to patients through highly qualified doctors specialized in various fields. There are 26 major operation theatres in addition to 9 minor operation theatres, well equipped with modern and sophisticated equipments, besides Intensive Care Units, such as N.I.C.U., ICCU services and multi-disciplinary ICU like; Surgical ICU, Isolation ICU, Pediatric ICU, Neonatal ICU, Cardiac ICU, Respiratory ICU, Transplant ICU and Cardiothoracic ICU. The Hospital has its own Oxygen Plant with pipe line connections to O.T., various wards and departments. The hospital also has round the clock emergency services.*



*The hospital offers specialized services in endoscopy, video endoscopy, computerized treadmill, endoscopic procedures in urology, cell count tests, nephrology services with haemodialysis, diabetic clinic, neuro surgery and ultra sound. It also caters to psychiatric services and also provides specialized services for cancer therapy at the Cancer Hospital, Mysuru. The Nephro-Urology department is doing Kidney transplants regularly. In addition, there is an established Artificial Limb Centre to assist physically handicapped persons, amputees, etc. The Hospital has also fully equipped laboratories for conducting various Microbiology, Pathology, Biochemistry, Radiology and Medical Imaging tests and is also equipped with a blood bank. The hospital has installed a whole body C.T. Scan (128 slice) and high resolution 3-Tesla MRI.*

*The drug center in hospital premises works round the clock and supplies drugs to patients at rates cheaper than those in the market.*

*It will be seen from the above particulars that the JSS Hospital is one of the biggest hospitals in Mysuru city and it has all the required facilities and infrastructure in the various departments and is fully equipped to render specialized medical treatment and diagnostic procedures.*

***For more details about the college please visit its website [www.jsshospital.in](http://www.jsshospital.in)***

## **Health System Management Studies**

### **JSS Academy of Higher Education & Research**

*JSS Academy of Higher Education & Research (Deemed-to-be-University under section 3 of the UGC Act.), (formerly known as JSS University) Established in 2008 is one of the largest health science university in India, located at Mysuru- Bengaluru Highway with 49 acres of lush green environment. The university has pioneered courses in Medical, Dentistry, Pharmacy, Faculty of Life Sciences and Health System Management Studies.*

### **MBA Hospital Administration**

*Among India's top 20 universities, JSS Academy of Higher Education & Research offers MBA-HA the latest programme in Management science. An MBA- HA will throw up a world of opportunities. The course offers current knowledge pertaining to health and hospital management system, finance, information system and interpretation of data. Students will get real world exposure at JSS Hospital, a renowned high technology tertiary care hospital in South India having to its credit super specialties and state of the art equipment.*

### **Course Highlights**

- ❖ *2 years full-time course spread over 4 semesters. At every stage the learning is supported by competent professionals.*
- ❖ *60% of classroom interaction and 40% of integrated practical work.*
- ❖ *Real world hospital exposure at the 1,800 bedded JSS Hospital with best medical professionals from the country and abroad.*
- ❖ *Hospital posting throughout the course for practical training and experience.*
- ❖ *Workshops, guest lectures by renowned doctors and hospital administrators both national and international to discuss contemporary issues and practices*
- ❖ *Soft-skill programmes*
- ❖ *Placement assistance provided*

## ***Career Opportunities***

- ❖ *Medical Diagnostic Hardware and Software Companies*
- ❖ *Health Insurance Companies*
- ❖ *Pharma Companies*
- ❖ *Health Diagnostic Centre*
- ❖ *Medico-Legal Consulting Companies*
- ❖ *Hospital Information System (HIS)*
- ❖ *Manager in Hospital Department*
- ❖ *Heads of departments such as Marketing, Medical Diagnostic, etc.*
- ❖ *Medical Equipments Companies*
- ❖ *Administrators with substantial managerial responsibilities.*

## ***Details of the courses offered:***

<b><i>PROGRAMME</i></b>	<b><i>MBA in Hospital administration</i></b>
<b><i>Total admissions per year</i></b>	<b><i>60</i></b>
<b><i>Course duration in years</i></b>	<b><i>2 Years full Time (4 - Semesters)</i></b>
<b><i>Medium of Instruction</i></b>	<b><i>English</i></b>
<b><i>Commencement of the Academic year</i></b>	<b><i>Will be notified on the website</i></b>

## ADMISSION PROCEDURE

### *The process of online registration & submission of online application form and*

#### ***Instruction:***

- 1. Candidates are advised to read the Information Bulletin carefully before starting “online registration and filling of online application form” and ensure that no column is left blank.*
- 2. Candidates have to provide all the information required for each entry during filling of online application.*
- 3. Candidates can register for admission to MBA in Hospital Administration Programmes only through “Online”.*
- 4. Before filling application form, please scan and store the latest Photograph and Signature as separate files in JPG format only. The same needs to be uploaded as required during the ‘On-line Application’ process.*
- 5. JSS Academy of Higher Education & Research - Information Bulletin is available on website and the same can be downloaded from the Website: [www.jssuni.edu.in](http://www.jssuni.edu.in)*
- 6. Registration and submission of online application form may be made by accessing JSS Academy of Higher Education & Research Website: [www.jssuni.edu.in](http://www.jssuni.edu.in) and Instructions for Online submission of Application Form are available in the Information Bulletin.*
- 7. Online registration and online submission of applications can be accessed from 02.05.2018 (Wednesday) from JSS Academy of Higher Education & Research website.*
- 8. The prescribed registration fee of Rs. 1540/- should be remitted through payment gateway provided using a debit card (issued by a bank in India) OR a credit card OR through internet banking. There is no provision for Offline payment.*
- 9. Candidates should take the printout of the application form on A-4 Size sheet of paper. Affix the original passport size photo and the same should be produced during document verification at the time of admission process along with originals.*

- 10. Candidates are requested NOT TO SEND PRINT OUT of the online application and any other document to the University office.*
- 11. Selection will be made on the merit based on marks secured in qualifying examinations in relevant subjects conducted by various Universities.*
- 12. Seat will be allotted to the eligible candidates, subject to pass in interview as per JSS Academy of Higher Education & Research policy.*
- 13. The admission will be done at JSS Academy of Higher Education & Research, JSS Medical Institutions Campus, Sri Shivarathreeshwara Nagar, Mysuru – 570 015, Karnataka.*
- 14. His / her admission to the course will depend upon the fulfilling all eligibility criteria at the time of admission.*
- 15. At the time of reporting for the admission, the candidate is required to produce the documents (original and three sets of photocopies) list mentioned above. If the candidate is admitted to the course, these documents will be retained by the University till he / she completes the course. If the candidate fails to produce all or any of the documents listed mentioned above he / she will instantaneously forfeit his / her claim for a seat.*
- 16. The JSS Academy of Higher Education & Research website: [www.jssuni.edu.in](http://www.jssuni.edu.in) is updated regularly and suggests all candidates to visit it frequently for relevant information.*

## ***Instructions to the candidate:***

### **Admissions:**

*70% of seats will be admitted to the course, MBA in Hospital administration, on the basis marks secured in qualifying examinations in relevant subjects conducted by various Universities.*

- *15% of total seats are reserved for NRI / Foreign Nationals.*
- *15% of the total seats are reserved for Institutional Preference (IP).*

## ***Qualifications/Eligibility:***

***Requisite qualification for admission to MBA in Hospital administration.***

- *The candidate seeking admission must hold a bachelor's degree in any discipline or an equivalent qualification with minimum of 50% marks aggregate. (In case of SC, ST and OBC Candidate the minimum should be 40% marks aggregate)*

## ***Documents to be produced in original at the time Admission:***

- 1. S.S.L.C./Equivalent examination marks card.*
- 2. P.U.C./Equivalent examination marks card.*
- 3. Graduation marks cards (each year/semester)*
- 4. Post graduate marks cards (if applicable)*
- 5. Migration Certificate*
- 6. Experience Certificate (if applicable)*
- 7. Photo identity (e.g. passport/voters card/pan card/driving license)*
- 8. Foreign nationals seeking admission should obtain eligibility certificate issued by  
JSS Academy of Higher Education & Research*
- 9. Six passport size photographs*
- 10. Identity Proof (e.g. Aadhaar Card/ passport/voters card/pan card/driving license)*
- 11. Parent's Aadhaar and PAN card photocopy.*



### **NOTE ON ONLINE APPLICATION PROCEDURE:**

Candidates have to register and enter the application details through **online** to become eligible for admission to MBA in Hospital Administration course for the academic year 2018. The conventional method of pen and paper filling of form is done away with from 2017. Please note the following:

- Online registration and application is a user-friendly process.
- First candidates have to register their names providing requested detail in the first step of the online procedure and after getting login details, candidate can login and fill up the online application form through JSS Academy of Higher Education & Research website: [www.jssuni.edu.in](http://www.jssuni.edu.in)
- **Before filling application form, please scan and store the latest Photograph and Signature as separate files in JPG format only. The same needs to be uploaded as required during the 'On-line Application' process.**
- Most of the fields will be only a selection from the readily available information; and all the fields are self-explanatory with dropdown menu the candidates have to select the suitable / appropriate items from the drop down list wherever applicable.
- The candidates have to select the declaration after confirming themselves that there are no changes to be incorporated or all the entries made by them in the online application are correct.
- After declaration by the candidates, the prescribed registration fee should be remitted through payment gateway provided using a credit card OR a debit card issued by a bank in India OR through internet banking.
- Once the declaration is done, there is no provision to change / edit / delete / add any information to the entries already made by the candidates.
- Candidates are informed to make sure that the entries made before declaration are correct.
- After completion of all the processes, the candidate must ensure that a print out of his/her application is to be downloaded and produced at the time of entrance test & counseling along with required documents.
- Please note that, the registration fee paid is **NON-REFUNDABLE**.

## **METHOD / STEPS FOR APPLYING:**

*Before entering the application form online, the candidates are advised to download the blank application form and take two or three photocopies of the same and practice on them in the prescribed manner.*

- **PLEASE NOTE:** *The finally submitted application details through online by the candidates will be the candidate's data for all further processing in the JSS Academy of Higher Education & Research computers. Therefore, the candidates are advised not to make any mistakes while making entries in the form and not to upload any documents / papers (Except Photograph & Signature) in support of their claims to the filled application form, Candidates are requested not send print out of the online application and any documents to the University office.*

### **Steps:**

- Step 1:** *Candidates are required to select and click on “Admission notification” on the home page by browsing URL on Website <http://jssuni.edu.in> & Select < Apply Online >*
- Step 2:** *Candidates are required to register their name by selecting the course from the drop down list and providing all the required information for registration process. After successful registration, a registration number will be displayed on the screen. The system generated email will be sent to their registered email-id.*
- Step 3:** *Candidates are required login to the system with the user ID, DOB & verify the details by entering verification code.*
- Step 4:** *Once the candidates complete the student information entries, they will have to upload the photograph & Signature in the given link and proceed for payment.*
- Step 5:** *After completion of online payment, a hard copy of the application form will be automatically generated with the JSS Academy of Higher Education & Research application number.*
- Step 6:** *Candidates have to take the printout of the application form on A-4 Size sheet of paper. As per the instructions given on the printed application form, the same copy should be retained with the candidate and same may be submitted at the time of document verification/admission.*

## **HOW TO FILL ONLINE APPLICATION FORM:**

*After successful registration, the candidate / user will be directed to **application for admission to MBA Hospital Administration course Page**. All the fields / items in this page are mandatory. The candidates have to enter their details and name, Date of Birth, Father's Name, Mother's Name as it is in the SSLC / 10th Standard Marks cards as these items will be carried for further processing. [NOTE: All the fields in this form are mandatory and have to be filled]*

### **Upload of Photograph and Signature:**

*The applicant should upload their photographs in online application entry, the applicant should scan their passport size photograph in .jpg format and make available for uploading with the following specifications.*

#### **Photograph of the candidate**

*Width = 3.5 inches, Height = 4.5 inches, Resolution = 200 X 200 dpi and the file size should be less than 50kb.*

#### **Signature of the candidate**

*Width = 3.5 inches, Height = 1.5 inches, Resolution = 200 X 200 dpi and the file size should be less than 50kb.*

## **International Students:**

*The office of The JSS Academy of Higher Education & Research caters to international students aspiring for admission to the JSS Academy of Higher Education & Research. To check if you are an international student, please refer to the categories listed below:*

### **Categories under International Students Admissions:**

- **Foreign National (FN):** *(At the Undergraduate / Postgraduate level): A student is eligible to apply as a Foreign National (FN) if he/she holds a foreign passport.*
- **Person of Indian Origin (PIO):** *(At the Undergraduate / Postgraduate level): A student is eligible to apply as a Person of Indian Origin (PIO) if he/she has a PIO card, and is a citizen of a country other than India.*
- **Non Resident Indian (NRI):** *(At the Undergraduate Level): A student is eligible to apply as a Non Resident Indian (NRI) if he/she has appeared for the last qualifying exam (equivalent to Indian 10+2) outside India. A student is eligible to apply as a Non Resident Indian (NRI) if he/she has appeared either for the 10+2 (equivalent to the Indian 10+2) examination or Graduation outside India. It is mandatory for one of the two qualifying examinations to be given outside India.*

## **ASSISTANCE/FACILITIES TO CANDIDATES:**

*In order to provide timely information to the candidates about their applications, or the entrance test, or the results thereof, JSS Academy of Higher Education & Research has made the following arrangements:*

- *The Help desk telephone number is **0821-2548400**. The Help desk is operational from 10:30 am to 5:00 pm, Monday to Friday, and from 10:30 am to 1:30 pm on Saturdays. The Help desk is not operational on Sundays and other public holidays.*
- *Candidates can send their queries to the Help desk at **admissions@jssuni.edu.in** or can fax the same to **0821-2548394**.*
- *JSS Academy of Higher Education & Research has set up a website: **www.jssuni.edu.in** to facilitate information dissemination among the candidates.*

No personal Queries will be entertained. The communication can be made only through Phone, Fax or Email.

**PLEASE NOTE:**

- ❖ The JSS Academy of Higher Education & Research and its constituent colleges do not have any agents, liaison/admission offices, representatives or any other office/s other than the office mentioned in this brochure. Candidate/s is requested not to depend upon or deal with any person or organization/s claiming to be associated with the JSS Academy of Higher Education & Research activities or claiming to help with admissions or entrance tests. JSS Academy of Higher Education & Research will not be responsible for the same.
- ❖ [www.jssuni.edu.in](http://www.jssuni.edu.in) is the only official website of the JSS Academy of Higher Education & Research and is not responsible for information available on other websites / elsewhere.

**Fee Structure:**

Student Category	Year I			Year II		
	Total Fees in Rs.	Installment I (On Admission) in Rs.	Installment II (beginning of II semester) in Rs.	Total Fees in Rs.	Installment I in Rs.	Installment II (beginning of IV semester) in Rs.
Open	1,75,850	75,000 + 25,850	75,000	1,67,850	75,000 + 17,850	75,000

- **Refund of Fees:** As per JSS Academy of Higher Education & Research rules.
- **Hostel facility is available both for boys and girls.** The candidates desirous of seeking admission to hostels will have to apply in prescribed form. The hostel fees shall be charged separately.
- **Differences of opinion and disputes arising in the interpretation and implementation of the clauses in the brochure, if any, will be referred to the Vice-Chancellor, JSS Academy of Higher Education & Research, Mysuru, and his decision shall be final and binding on all concerned.**

## **LEGAL DISPUTES:**

- ❖ *All legal disputes if any pertaining to admission or Counseling shall be subjected to jurisdiction of appropriate courts including the consumer's form in city of Mysuru only.*

## **BAN ON RAGGING:**

- ❖ *Ragging is a criminal offence as per Karnataka Educational Act 1983 and Hon'ble Supreme Court of India. JSS Academy of Higher Education & Research ensures strict compliance on the prevention of Ragging in any form.*

### **Definition:**

- ❖ *“Ragging” means causing, inducing, compelling or forcing a student, whether by way of a practical joke or otherwise, to do any act which detracts from human dignity or violates his person or exposes him to ridicule or to forbear from doing any lawful act, by intimidating, wrongfully restraining, wrongfully confining or injuring him or by using criminal force to him or by holding out to him any threat of such intimidation, wrongful restraint, wrongful confinement, injury or the use of criminal force. Supreme Court of India has defined ragging as a criminal offence.*

### **Penalty for Ragging:**

- ❖ *No person who is a student of an educational institution shall commit ragging. Supreme Court of India has ordered that “if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the institution”.*

### **Warning:**

- ❖ *No leniency will be shown to the offenders involved in ragging. All students are requested to note and co-operate in keeping our JSS Academy of Higher Education & Research and its constituent colleges free from ragging.*