

Information Brochure for admission to M.Phil course in Clinical Psychology (Recognized by RCI) 2020-21

ENTRANCE TEST – 2020

Brochure containing the details of Entrance Test and Interview for admission to M.Phil in Clinical Psychology Course for the academic year - 2020-21

IMPORTANT:	• Please note that the candidates who are eligible for admission to M.Phil Clinical Psychology course for academic year - 2020, will have to register online at JSS Academy of Higher Education & Research, Mysuru (<u>http://www.jssuni.edu.in</u>).
	• The applicants are required to read this brochure thoroughly before making the online registration / online payment and adhere to the rules and procedure.
	• Online registration and online submission of applications can be accessed from 28.08.2020 from JSS AHER website.
	• Online registration and online submission of applications will be closed on 23:59hrs on 07.10.2020
	• Candidates have to take the printout of the application form on A-4 Size paper. The same should be produced during document verification at the time of Entrance test, Interview, counseling and admission along with original documents as per schedule will be announced in JSS AHER website.
	• The prescribed registration / application fee (see page No. 11) should be remitted through payment gateway provided using a debit card (issued by a bank in India) OR a credit card OR through internet banking. There is no provision for Offline payment.
	• Before filling application form, please scan and store the latest Photograph and Signature as separate files in JPG format only. The same needs to be uploaded as required during the 'On-line Application' process.
NOTE:	The instructions are based on the existing selection rules. Amendments made by Government of India/RCI//JSS AHER from time to time and any other law that will be in force at the appropriate stage will apply.

INFORMATION BROCHURE FOR ADMISSION TO M.PHIL COURSE AT JSS MEDICAL COLLEGE MYSORE

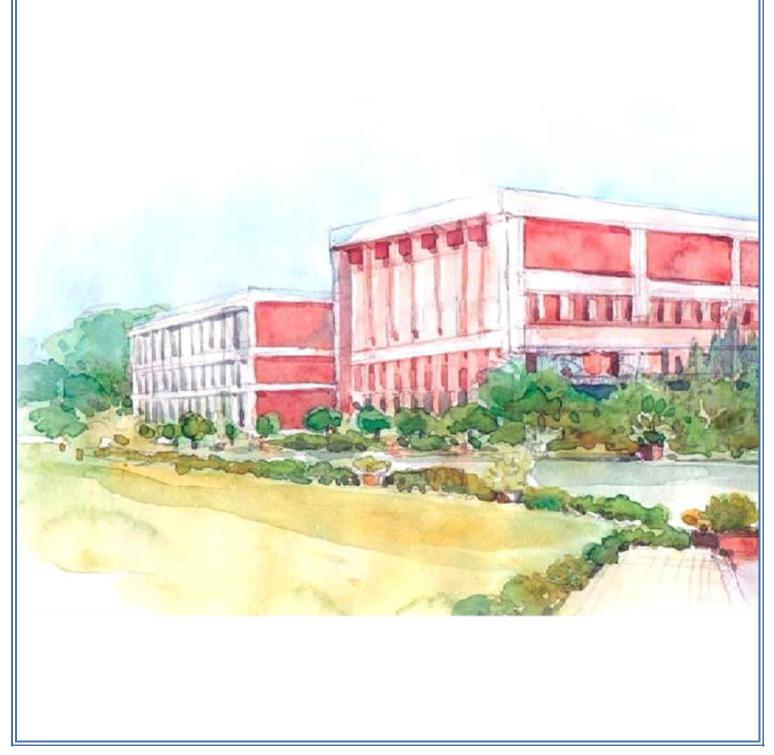


TABLE OF CONTENT

Sl No.	l No. Contents			
1	Calendar of events	05		
2	About Department of Psychiatry			
3	Details of courses offered			
4	Admission procedure	07		
5	Qualification / Eligibility	07		
6	Application Procedure			
7	Instructions for filling up of online application form			
8	8 Issue of Test Admission Ticket (TAT)			
9	9 Conduct of JSS AHER Entrance Test			
10	10 Grounds of Dismissals			
11	11 Method of selection and Admission			
12	12 Wait List			
13	Biometric verification	18		
14	14 Assistance / facilities to candidates			
15	15 Annual fee structure			
16	16 Ban of ragging			
17	List of original documents for counseling			

CALENDAR OF EVENTS

Sl No	Events	Dates		
1	Date of Notification	28.08.2020		
2	Commencement of entry of online registration and issue of online application	28.08.2020		
Recei	Receipt of filled-in applications			
3	Last date for online payment and last date for online registration at website	23:59hrs on 07.10.2020		
4	Downloading of TAT card (Test Admission Ticket)	09.10.2020		
5	Date of Entrance Test	15.10.2020 (Thursday)		
6	Date of Interview and Document verification	15.10.2020 After 12.00 noon		
7	Date of Publishing of Merit list in the website	After 17.10.2020		
8	Last date of reporting, admission and Fee payment	Will be notified on website		
9	Commencement of Academic session	Will be notified on website		

NOTE: IN CASE OF SCHEDULING / RESCHEDULING OF DATES OR ANY OTHER CHANGES; CANDIDATES ARE ADVISED TO REGULARLY CHECK THE WEBSITE (www.jssuni.edu.in)

Department of Psychiatry

Department of Psychiatry is a centre for postgraduate training. This is one of the oldest Departments in the region catering to mental health. The department has two functional units in Psychiatry, a Clinical Psychology unit and Psychiatric Social Work section. The department is recognized for PG training by Medical Council of India & Rehabilitation Council of India with an annual intake of 3 MD, 1 DPM, 10 in M.Phil Clinical Psychology. The department has been declared as Centre of Excellence for manpower development in the field of mental health by the Ministry of Health & Family Welfare, Govt. of India.

Patient care at Department of Psychiatry

The department caters for outdoor patients and indoor patients yearly. In addition, drug-de-addiction Centre also caters to outpatients and inpatients throughout the year. There is an active liaison with 24×7 psychiatric emergencies. The Department has a multidisciplinary approach in teaching, training, clinical service and research. There is a separate section for Sexual Medicine.

Facilities at Department

- Licensed Psychiatric care center
- 24×7 psychiatric emergencies
- State of art ambulance
- Depression
- Anxiety
- Schizophrenia
- Identity disorders
- Personality disorders
- Psychiatric wards
- Alcohol deaddiction
- Smoking deaddiction
- Counseling services
- Psychological rehabilitation
- Poisoning
- Sexual Medicine

Details of the course offered			
PG Programme	M.Phil in Clinical Psychology		
Number of Seats	10		
Course duration in years	2 Years (Full Time)		
Commencement of the Academic year	Will be notified on Website		

Admissions Procedure

Qualifications

Requisite Qualification for admission to M.Phil Course:-

- 1. A candidate appearing in the Entrance Examination for M.Phil IN CLINICAL PSYCHOLOGY will be eligible if he/she fulfills:
 - a) For M.Phil in Clinical Psychology: MA/M.Sc. in Psychology from a University recognized by the UGC with a minimum of 55% marks in the aggregate. For SC/ST category, minimum of 50% marks in the aggregate is essential, as per GOI.
- 2. The candidate shall submit certificates as mentioned in original, at the time of Interview and Counseling without which admission to courses shall not be granted.
- 3. Employees of the State or Central Government or of any Public Sector undertaking of State Government shall send their applications through their employers. However, the advance copy of the application (completed in all aspects) can be sent. In case the application is not received through the employer before the date of the entrance test, a NO OBJECTION CERTIFICATE from the employer should be produced at the time of entrance test failing which the candidate will not be allowed to appear in the entrance test.

Applications Procedure

The process of online registration & submission of online application form and Instruction:

- 1. Candidates are advised to read the Information Bulletin carefully before starting "online registration and filling of online application form" and ensure that no column is left blank.
- 2. Candidates have to provide all the information required for each entry during filling of online application.
- 3. **Before** filling application form, please scan and store the latest Photograph and Signature as separate files in JPG format only with the following specifications.

Photograph of the candidate

Width = 3.5 inches, Height = 4.5 inches, Resolution = 200 X 200 dpi and the file size should be less than 50kb.

Signature of the candidate

Width = 3.5 inches, Height = 1.5 inches, Resolution = 200 X 200 dpi and the file size should be less than 50kb.

The same needs to be uploaded as required during the 'On-line Application' process.

- 4. Registration and submission of online application form may be made by accessing JSS Academy of Higher Education & Research Website: <u>www.jssuni.edu.in</u> and Instructions for Online submission of Application Form are available in the Information Bulletin below.
- 5. Online registration and online submission of applications can be accessed from 28.08.2020 (Friday) from JSS AAHER website.
- 6. Online registration and online submission of applications will be closed on 23:59 hrs on 07.10.2020.

- 7. The prescribed application / registration fee should be remitted through payment gateway provided using a credit card OR a debit card issued by a bank in India OR through internet banking. There is no provision for Offline payment.
- 8. Candidates should take the printout of the application form on A-4 Size paper. The original passport size photo should be affixed and the same should be produced during document verification at the time of entrance test/ Interview &counseling / admission process along with originals as per schedule announced in JSS AHER website: <u>www.jssuni.edu.in</u>
- 9. Candidates are requested NOT TO SEND PRINT OUT of the online application and any other document to the University office.

Note on online application procedure

NOTE

Candidates have to register and enter the application details online to become eligible for admission to M.Phil in Clinical Psychology course for the academic year 2020 at JSS AHER website: <u>www.jssuni.edu.in</u> and Please note the following:

- Most of the fields will be only a selection from the readily available information; and all the fields are self-explanatory with dropdown menu. The candidates have to select the suitable / appropriate items from the drop-down list wherever applicable.
- The candidates have to select the declaration after confirming themselves that there are no changes to be incorporated or all the entries made in the online application are correct.
- After declaration by the candidates, the prescribed registration fee should be remitted through payment gateway provided using a credit card OR a debit card issued by a bank in India OR through internet banking.

- Once the declaration is done, there is no provision to change / edit / delete / add any information to the entries already made by the candidates.
- After completion of all the processes, the candidate must ensure that a print out of his/her application is to be downloaded and produced at the time of entrance test &counseling along with required documents.
- Please note that, the registration fee paid is NON-REFUNDABLE.

METHOD / STEPS FOR APPLYING

<u>STEP 1</u>:Candidates are required to select and click on "Admission notification" on the home page by browsing URL on Website http://jssuni.edu.in & Select < Apply Online.

STEP 2: Candidates are required to register their name by selecting the course from the drop-down list and providing all the required information for registration process. After successful registration, a registration number will be displayed on the screen. The system generated email will be sent to their registered email-id.

<u>STEP 3</u>: Candidates are required to login to the system with the user ID, DOB & verify the details by entering verification code.

<u>STEP 4</u>: On successful verification, "APPLICATION FOR ADMISSION TO M.Phil in Clinical Psychology" will be displayed, in which the candidates have to start entering the required information.

<u>STEP 5</u>: Once the candidates complete the student information entries, they will have to upload the photograph & Signature in the given link and proceed for payment.

<u>STEP 6</u>: After completion of online payment, a hard copy of the application form will be automatically generated with JSS AHER application number.

STEP 7: Candidates have to take the printout of the application form on A4 Size paper. As per the instructions given on the printed application form, the same copy should be retained with the candidate and same may be submitted at the time of document verification, entrance test and interview &counselling as announced.

PLEASE NOTE: The finally submitted application details through online by the candidates will be the candidate's data for all further processing in JSS AHER. Therefore, the candidates are advised not to make any mistakes while making entries in the form and not to upload any documents/ papers (Except Photograph & Signature) in support of their claims to the filled application form, Candidates are requested not to send print out of the online application and any documents to the JSS AHER office. Candidates are advised to login to the website after to download the TAT/Hall Ticket & look for any further instruction.

APPLICATION/REGISTRATION

Sl No	Name of the course	Application/Registration Fee	
1.	M.Phil in Clinical Psychology	Rs. 2,040 /-	

NOTE: The application/registration fee paid is NON-REFUNDABLE.

ISSUE OF TEST ADMISSION TICKET (TAT)

The candidates have to download the Test Admission Ticket (TAT) for the Entrance Test from the JSS AHER website www.jssuni.edu.in using their registration number & same will be made available after 5:00 PM on <u>09.10.2020</u> along with any further instruction.

Conduct of Entrance Test 2020

The examination will be conducted at JSS Medical College, JSS AHER Campus, Sri Shivatahreeshwara Nagar, Bannimantap, Mysuru.

Date	Reporting Time	Test Timings	Venue:
15.10.2020 (Thursday)	9.00 AM	10.00 AM To 11.30 AM	JSS Medical College, SS Nagar, Mysuru.

- 1. *Medium of Examination:* The medium of Entrance Examination will be English.
- 2. Scheme of Examination: The Entrance examination shall consist of one paper of one and a half hour duration (1¹/₂ Hours). The paper will include objective type questions.
- 3. Number of questions and Maximum Marks
- *i)* There will be a total of 90 objective type questions (MCQs) of one mark each. Syllabus for Entrance Exam will be that of PG Level Course - MA/M.Sc in Psychology, which includes (but not limited to) following broad subjects: General Psychology / Theories, Psychological Assessment, Social Psychology, Personality, Physiological Psychology, Developmental Psychology, Clinical Psychology, Psychiatric Abnormalities/Disorders and Research Methodology.
- *ii)* There will be No Negative Marking.
- iii) The admission for the course is based on the merit of entrance examination and interview (10 Marks).JSS AHER merit list is valid only for admission to M.Phil in Clinical Psychology program for the academic year 2020-21.

4. Instructions for Question Booklet

- *a)* Candidates will be given a Question Booklet and Answer Sheet immediately after occupying their seat. They are advised to read and follow the instructions given in the Question Booklet carefully.
- *b)* There is Question Booklet number and version mentioned on the front page, which every candidate must carefully fill in the appropriate place on the Answer Sheet.
- *c)* The Question Booklet has paper seal pasted on it. Candidate should break the seal and open the Question Booklet only when they are asked to do so by the Invigilator.

- *d)* Candidate must check that Question Booklet has 90 questions immediately after breaking the seal. In case any mistake in the Question Booklet is found, Invigilator may be requested to change the same immediately.
- *e)* The Question Booklet and the Answer Sheet must be returned to the Invigilator before leaving the Hall.

5. Instructions for Answer Sheet

- *a)* Use black ball point pen provided to mark the Answer Sheet.
- b) Do not fold or put any stray mark, nor do any rough work on the Answer Sheet.
- *c)* Fill in the TAT No. and Question Booklet No. and version printed on front page of the Question Booklet in the proper blocks, as directed on the Answer Sheet.
- *d)* Sign at the appropriate place on the Answer Sheet with Black Ball pen.

6. Rough Work

The candidate should not do any rough work on the Answer Sheet. All rough work can be done on the last page of Question Booklet. **Do not mark or write** *anything elsewhere in the Question Booklet*.

7. Procedure to be followed in the Examination

a) The examination hall will be opened 30 minutes before the commencement of the test. Candidates are expected to take their seats at least 15 minutes before the commencement of the examination. If the candidates do not report in time, they are likely to miss some of the important instructions which will be announced in the examination hall.

- b) A seat with a TAT number will be allotted to each candidate in the examination hall. Candidates must occupy their allotted seats. If a candidate is found appearing in the test from a seat or a room other than the one allotted to him/her, his/her candidature shall be cancelled.
- *c)* No candidate shall be allowed entry in Examination Hall 15 minutes after starting of examination.
- *d)* Each candidate will be given a sealed Test Booklet and OMR answer-sheet 10 minutes before the commencement of the examination.
- e) Immediately on receipt of the Test Booklet the candidate will fill in the required particulars on cover page of the Test Booklet with Black ball pen only. But she/he will not open the Test Booklet until asked to do so by the invigilator.
- *f)* Books, papers, slide rule, log table, paper, cellular phone, pager, calculator, wrist watches or any other electronic gadget etc. are not allowed in the Examination Hall.
- *g)* The examination will start exactly at the time mentioned in the Prospectus and an announcement to this effect will be made by the Invigilator.
- *h)* During the examination the Invigilator will check TAT Card of the candidate and compare photographs to satisfy himself about the identity of each candidate. The invigilator will also put his signature in the place provided in the Answer-Sheet,
- *i)* After completing the test and before handing over the Test Booklet and Answer-Sheet, the candidate should check again that all the particulars required in the Test booklet and the Answer Sheet has been correctly written.
- *j)* A signal will be given at the beginning of the examination and at half time. A signal will also be given before the closing time when the candidates must stop marking responses.

- *k)* The candidate will be supplied OMR Answer Sheet which will be evaluated by Computer and is to be used carefully. Complete and accurate marking on this sheet is, extremely important.
- To answer questions, the candidate will be required to darken in the circle by using black ball Pen corresponding to the answer, she/he thinks to be correct against the serial number of the question.
- *m*) It should be carefully noted that the circles should be dark and be filled in as completely as possible.
- n) The test-booklet and the OMR Answer sheet are to be handed over to the Invigilator before leaving the hall. The candidate who does not hand over the test-booklet along with the OMR Sheet to the Supervisor/Invigilator, her/his candidature will stand cancelled besides facing action to be decided by the Authority.
- *o)* Candidates are required to furnish the' TAT Card' at the time of (i) entry into the Examination Hall and (ii) during the course of examination for necessary identification by the supervisory staff on duty. The candidates are, therefore, advised to keep the 'TAT Card' intact.
- *p)* There will be no revaluation/re-checking of OMR Answer sheets.
- *q)* Videography/ photography will be done for each student. The videography/ photography and finger print expert report etc. in doubtful cases will be the basis for determining/ ascertain the identity of the candidate.
- *r)* For those who are unable to appear on the scheduled date of the examination for any reason, re-examination shall not be conducted by JSS AHER under any circumstances.
- s) No Candidates will be allowed to go outside the examination hall till the completion of the entire duration of test. Once the candidate leaves the hall (even for answering a call of nature) he/she will not be readmitted to examination hall. No exception will be made in this regard.

t) Candidates should maintain perfect silence & discipline in the examination hall. Any conversation, gesticulation or disturbance in the examination hall shall be considered as misconduct / malpractice & the candidates involved in such behavior will be expelled from the examination hall.

Similarly, if any candidate is found using unfair means or allowing someone else to impersonate him/ her, his/her candidature at the examination will be instantaneously cancelled and the matter informed to the nearest police station.

- *u)* After completing the test & before handing over the Test Booklet & Answer Sheet back to the invigilator, the candidate should check once again to see whether all the particulars required in the Answer Sheet have been correctly written. He should ensure that the Roll Number is correctly written on the answer sheet.
- *v)* A bell will ring at the beginning of the test & a bell will also ring before the closing time when the candidate must stop marking the responses or writing.

GROUNDS FOR DISMISSALS

The JSS AHER entrance test 2020 administrator is authorized to dismiss a candidate from the test session for:

- 1. Attempting to write the test for someone else (Impersonation).
- 2. Failing to provide acceptable identification when asked for.
- *3. Creating disturbance at the test venue.*
- 4. Giving or receiving unauthorized help.
- 5. Giving personal identification mark in answer sheet.
- 6. Using any forbidden/unauthorized testing aids, such as personal computational devices, pagers, cell phones, calculators, slide rules, log tables, etc.
- 7. Attempting to remove scratch paper/rough sheets from the testing Room/question booklet.
- 8. Attempting to remove test questions (in any format) from the testing room.

- 9. Failing to adhere to any of the other procedures and regulations cited.
- 10. Refusing to follow directions as stipulated by the invigilators etc.
- 11. Photographic mismatch / Photographs older than six months / Smudged or hazy photograph will result in disqualification of the candidates.
- 12. Failure to comply with the test procedures and regulations or with the test administrator's directions can result in JSS AHER taking action/s that include, but are not limited to, barring candidates from and further participation in the test or cancelation of the test scores. If scores are cancelled, they will be reported to appropriate competent authority and also test fee will be forfeited.

REQUESTS FOR USE OF TOILET DURING THE TEST ARE NOT ENTERTAINED.

METHOD OF SELECTION AND ADMISSION

- The candidates will be selected on the basis of the merit of entrance test and interview to M.Phil Clinical Psychology. If the seats still remain vacant after exhausting the merit list of entrance examination, the seats will be filled on the basis of marks obtained in qualifying examination.
- If two or more candidates secure identical marks in the entrance test their relative merit will be determined by the aggregate marks obtained by them in MA/M.Sc in *Psychology*.
- Once qualified, the selected candidates must join the course after depositing necessary fees within stipulated period decided at the time of counseling.
- The candidates will be called for Interview / counseling as per their ranking in this list.
- Copy of merit list will be displayed at the office of JSS AHER in MYSURU and also on Website of JSS AHER, as per schedule.

WAIT LIST

- When all the seats in a given course/s are filled, candidates may choose to be waitlisted. There is no ranking in the waitlist.
- Candidates, who opt only to be waitlisted, need not pay any fee until they receive the selection intimation from the JSS AHER that they have been selected for admission from the waiting list as a consequence of withdrawal or cancellation of admission of any originally admitted candidate,.

BIOMETRIC VERIFICATION

- The biometric verification will be done during counseling for seat selection and at the college level, during the admission process.
- To ensure fairness to the meritorious students and to eliminate fraudulent attempts, it is planned to use Biometric (Fingerprinting) at various stages of the process and this would be done at the discretion of JSS AHER.
- Any mismatch at any stage will automatically result in disqualification of the candidate and he/she will not be permitted to participate in any further process of seat selection and admission to M.Phil course. Further, impostors are liable for criminal prosecution.

ASSISTANCE / FACILITIES TO CANDIDATES

In order to provide timely information to the candidates about their applications/ results/ Counseling thereof, JSS AHER has made the following arrangements:

- The Help desk telephone number is 0821-2548400/416. The Help desk is operational from 10:30 am to 5:00 pm, Monday to Friday, and from 10:30 am to 1:30 pm on Saturdays. The Help desk is not operational on Sundays and other public holidays.
- Candidates can send their queries related to Test/Admissions to the Help desk -<u>admissions@jssuni.edu.in</u> and queries related to online application/payment related queries to the IT Help desk at <u>itanalyst@jssuni.edu.in</u>
- For any further information please visit JSS AHER website <u>www.jssuni.edu.in</u>.

No personal Queries will be entertained. The communication can be made only through Phone or Email.

PLEASE NOTE

- The JSS AHER and its constituent colleges do not have any agents, liaison/admission offices, representatives or any other office/s other than the office mentioned in this brochure. Candidate/s is requested not to depend upon or deal with any person or organization/s claiming to be associated with the JSS AHER activities or claiming to help with admissions or entrance tests. JSS AHER will not be responsible for the same.
- www.jssuni.edu.in is the only official website of the JSS AHER and is not responsible for information available on other websites / elsewhere.

ANNUAL FEE STRUCTURE

Sl No	Course	Tuition Fee Per Year	Other Fee	Total Fee
1	M.Phil in Clinical Psychology	Rs.4,00,000/-	Rs.15,050/-	Rs.4,15,050/-

- *Hostel facility* is available both for boys and girls. The candidates desirous of seeking admission to hostels will have to apply in prescribed form. The hostel fees shall be charged separately.
- Differences of opinion and disputes arising in the interpretation and implementation of the clauses in the brochure, if any, will be referred to the Vice-Chancellor, JSS AHER, MYSURU, and his decision shall be final and binding on all concerned.

LEGAL DISPUTES

• All legal disputes if any pertaining to Counseling or Admission shall be subjected to jurisdiction of appropriate courts including the consumer's form in city of MYSURU only.

BAN ON RAGGING

Ragging is a criminal offence as per Karnataka Educational Act 1983 and Hon'ble Supreme Court of India. JSS AHER ensures strict compliance on the prevention of Ragging in any form.

Definition:

"Ragging "means causing, inducing, compelling or forcing a student, whether by way of a practical joke or otherwise, to do any act which detracts from human dignity or violates his person or exposes him to ridicule or to forbear from doing any lawful act, by intimidating, wrongfully restraining, wrongfully confining or injuring him or by using criminal force to him or by holding out to him any threat of such intimidation, wrongful restraint, wrongful confinement, injury or the use of criminal force. Supreme Court of India has defined ragging as a criminal offence.

Penalty for Ragging:

No person who is a student of an educational institution shall commit ragging. Supreme Court of India has ordered that "if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the institution".

Warning:

No leniency will be shown to the offenders involved in ragging. All students are requested to note and co-operate in keeping our Academy and its constituent colleges free from ragging.

PLEASE NOTE:

- JSS AHER does not have any agents, liaison / admission offices, representatives or any other office/s.
- Candidates are requested not to depend upon or deal with any person or organization/s claiming to be associated with the JSS AHER activities or claiming to help with admission / counseling. JSS AHER will not be responsible for the same.
- In case any candidate is found to be involved in or indulging in impersonation or any other unfair means or cheating to procure admission, JSS AHER reserves the right to cancel the allotted seat and forfeit of the entire amount of fees paid by such candidate. Such candidates are liable for prosecution as per the law of the land.

LOCATION & ABOUT MYSURU

MYSURU is a district headquarters. It is one of the most beautiful cities of Karnataka with Cosmopolitan culture, with Kannada, Hindi and English being the Languages spoken.

- *Climate is conducive with moderate, summer, winter and rainy seasons.*
- The city is well connected by Air, Rail and Road
- Bangalore: 140 Kms.

List of original documents required while reporting for Interview, Counseling and Reporting / admission process:-

At the time of Interview & counseling, you are required to produce the following documents in original; failure to do so will result in instantaneous cancellation of your claim for admission. You are also required to submit three attested photocopies of each of these documents.

- 1. S.S.L.C./Equivalent examination marks card.
- 2. P.U.C./Equivalent examination marks card.
- 3. Graduation marks cards (each year/semester).
- 4. Post graduate marks cards (each year/semester).
- 5. Transfer Certificate from last studied institution.
- 6. Migration Certificate for the University.
- 7. Conduct / Character Certificate.
- 8. *Certificate of category (in case of SC/ST/OBC).*
- 9. Experience Certificate (if applicable).
- 10. Aadhar card copy of the Candidate & Parents.
- 11. PAN card copy of the Candidate & Parents.
- 12. Six passport size photographs of which one to be affix to the application form in the space provided.
- 13. Foreign Nationals seeking admission should obtain eligibility certificate issued by JSS AHER, MYSURU.

NOTE: IN CASE OF RESCHEDULING OF DATES OR ANY OTHER CHANGES; CANDIDATES ARE ADVISED TO REGULARLY CHECK THE WEBSITE (www.jssuni.edu.in)